

Town of Lyme
Select Board Meeting
Minutes for June 20, 2013
Approved: June 27, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie, Chief O'Keefe and Dina Cutting (Administrative Assistant). Historians: Sallie Ramsden & Jane Fant.

1. Meeting was called to order at 8:00AM by Chair Smith.
2. Smith moved to approve the minutes of the June 13th, 2013 meeting. Seconded by MacKenzie. MacKenzie offered a correction to the minutes the motion was voted unanimously in favor with correction noted.
3. Matter arising: none
4. No public comments
5. Manifests were signed for \$23,465.04 and Over Seer of Public Welfare for \$2,791.29
6. MacKenzie moved to accept the up-dated personnel policy. Seconded by Smith. Voted unanimously in favor.
7. Complaints procedure: The selectmen reviewed a draft, will consider it over the next week and discuss it at their next meeting.
8. The Selectboard meeting of July 4th will be canceled due to the Holiday. Friday will be treated like Thanksgiving; you may take the day off by using your accrued time if you choose. A manifest will be ready for Wednesday that week.
9. Historians: Would like to have the water available and a map of the common for the encampment. They will be putting a banner on the common and building a time appropriate fence on a section of the common (no yellow tape in this section only). Chief O'Keefe was fine with this.
10. New Hampshire DOT informed the Town their share of the completed repairs to the Edgell Bridge will be \$26,173.38. The town will be invoiced for the amount.
11. Smith will get in touch with Judith Brotman, Budget Committee chair concerning the 6 month budget review meeting.
12. Memo from Librarian: The Library has made a change in work hours for the Assistant Librarian. The change does not have any budgetary ramifications.
13. MacKenzie asked why there was a sign that states no overnight parking at the car top boat

launch on River Road. The Selectboard felt that educational groups could benefit from being able to leave a vehicle at this launch. Chief O'Keefe will look in to this issue.

14. Committee & Commissions:

- Energy Committee-The energy committee is working on some recommendations to address the condensation in the Highway Garage.
- Class V Roads Committee-There was no quorum for the last meeting. Fisher Bridge brush was cut back. MacKenzie will be speaking to a land owner concerning a tree that needs to be cut down.
- Planning Board- Chapter 1 of the master plan was revised. The public hearing will be on June 27th, 2013.

15. Possible stump dump: Road Agent needs to look at the road access for this piece of property.

16. At 9:15AM Smith motioned and MacKenzie seconded to enter into non-public session under RSA 91-A: 3 II (c). Present were Smith, MacKenzie, O'Keefe and Cutting.

- A personnel matter was discussed
- An abatement was discussed

17. At 9:37AM Smith moved to enter public session. Seconded by MacKenzie. Voted unanimously in favor.

18. Smith moved to approve an abatement with interest and fees on the previously discussed property. Seconded by MacKenzie. Voted unanimously in favor.

19. The Selectboard discussed credible service while on disability concerning NH Retirement. More information is needed on this matter.

20. At 9:40 AM Smith motioned and MacKenzie seconded to enter into non-public session under RSA 91-A: 3 II (b). Present were Smith, MacKenzie, O'Keefe and Cutting.

- Lifeguards and Pond Program counselors were discussed

21. At 9:55AM Smith moved to enter public session. Seconded by MacKenzie. Voted unanimously in favor.

22. Smith moved and MacKenzie seconded a motion to hire the listed lifeguards and counselors at the recommended rates.

23. The Selectboard will distribute the Employee Annual Report of Activities for Road Agent, Planning & Zoning Administrator and Administrative Assistant to fill out in preparation for the start of employee evaluation.

24. There being no further business at 10:02AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously.

Respectfully Submitted,

Dina Cutting